

**Regular Meeting  
September 21, 2023**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Absent

Mr. James Davis  
Mr. Jackie Haines  
Mr. Ron Mitchell  
Mr. O’Neil Robinson  
Mr. Scooter Thronson

Mr. Stewart Thames IV of Maynard Nexen Law Firm Board Attorney was present. Ms. Cara Stallman, our grant petitioner, was not present. Mr. Ray Miller of the Volkert Engineering Firm was not present.

Mr. Davis opened the meeting with a prayer.

**Committee Reports:**

Mr. Davis reported since the last Board Meeting sixty-six Alabama 811 locates have been completed for water and sewer. Eighteen work orders for water have been completed.

Mr. Robinson reported since the last Board Meeting a 6” main on Forest Avenue 2” main on Saraland Circle, 2” main on Saraland Avenue, 2” main on Avondale Avenue, and an 8” main on Delisa Drive was repaired.

**Old Business:**

Mr. Mitchell opened the discussion on the re-location of Commerce Park Pump Station. Mrs. McGuyer of Volkert Engineering reported Forever Wild will hold a meeting on November 2, 2023.

**New Business:**

Mr. Mitchell opened the discussion on the Low-Income Household Water Assistance Program from the State of Alabama. After some discussion this item will be tabled until Mr. Bell has a chance to review the application.

Mr. Mitchell opened the discussion of a letter of notification from The Mobile County Personnel Board outlining the deadline to grant Bonus and/or Incentive requests. Mr. Thronson made a motion to send the letter to The Mobile County Personnel Board for permission to grant Bonus and/or Incentives. Mr. Davis seconded. Motion passed.

Mr. Mitchell opened the floor for the CPA to present the P & L. Kim Pendley of Avizo gave each Board Member a copy of the P & L Statements for Water and Sewer. Ms. Pendley gave an over of the P & L Statements, and then asked if the Board Members had any questions. There being no questions, Ms. Pendley excused herself.

### **Invoices for Ratification:**

#### **Sewer Invoices:**

- Volkert Engineering, Invoice #01208099, dtd 9/7/2023, re: Shelton Beach Estates CIPP – Phase II, in the amount of \$2,690.01.
- Volkert Engineering, Invoice #00708100, dtd 9/7/2023, re: Norton Creek SS Inflow & Infiltration Rehab., in the amount of \$39,209.96.
- Volkert Engineering, Invoice #03608098, dtd 9/7/2023, re: general engineering services, in the amount of \$1,435.00.
- Jim House & Associates Inc., Invoice #21725, dtd 9/12/2023, re: Furnish and install one VFD to convert 230/1 power to 230/3, in the amount of \$2,280.00.
- McFadden Engineering, Invoice #19-3067, dtd 9/6/2023, re: Tech III/Grade IV Operator, in the amount of \$1,300.00.
- SIS, Invoice #0185421-IN, dtd 9/12/2023, re: clean 7 Lift Stations on Celeste Road, in the amount of \$2,587.20

Mr. Thronson made a motion to pool & pay invoices as listed. Mr. Davis seconded. Motion passed.

### **Report of Officers:**

No report of Officers.

### **Utilities Director:**

Mr. Vaughn reported the men was working on a leak on Delisa Drive it took from 6:00 pm to 4:00 am the next morning. The men reported for work the next day at 8:00 am.

The men have been asphaltting areas in the city that were damaged during water line repairs.

Mr. Vaughn is attending classes for his Sewer Operator Test. The paperwork for the test has been submitted to ADEM.

**Attorney's Report:**

Mr. Thames IV no report.

**Engineer's Report:**

Mrs. MCGuyer went over the Engineer's Report in each Board Member's folder.

**Grant Petitioner's Report:**

Ms. Stallman was not in attendance.

Mr. Thronson made a motion to go from Regular Session into Executive Session for no more than 30 minutes. Mr. Davis seconded. Motion passed.

**Correspondence:**

Thank You letter from Riley Jackson Attorneys (PFAS)

Mr. Thronson made a motion to go from Regular Session to Executive Session for no more than thirty minutes. Mr. Davis seconded the motion. Motion passed.

There being no further business to come before the Board, Mr. Thronson made a motion to adjourn the meeting. Meeting adjourned at 6:05 P.M.

ATTEST:

RATIFIED AND APPROVED:

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