

Regular Meeting
June 1, 2023

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:
Mr. Ron Mitchell
Mr. James Davis
Mr. Scooter Thronson
Mr. Jackie Haines
Mr. H. O'Neil Robinson

Absent:

Mr. Raymond Bell, Board Attorney, Mrs. Katie McGuyer, Mr. Ray Miller, Board Engineers and Ms. Cara Stallman, Board Grant Administrator, was in attendance.

Mr. Haines opened the meeting with prayer.

Committee Reports:

Mr. Robinson reported since the last meeting, a ¾" line was repaired on Norton Avenue, 2" main on Cherry Dive and 2" main on Saraland Avenue. A ¾" water tap was installed on Martha Alleyn Drive and one on Lincoln Street.

Mr. Davis reported that since the last meeting, the outside crew has addressed thirty-five (35) Alabama 811 locates for both sewer and water, they also have completed nineteen (19) work orders for water and zero (0) for sewer.

Mr. Thronson reported of the list of fifteen (15) applicants were provided by the Mobile County Personnel Board to fill the vacant Office Assistant I position. Interviews were conducted and we have chosen to hire Ms. B Baria, on which her first day of work will be Monday, June 5, 2023. Ms. Singleton will train Ms. Baria to work in the drive-thru position along with other duties.

Mr. Haines had nothing to report at this meeting.

Old Business:

Mr. Mitchell informed the Board that there is no Old Business to discuss, however he did update the Board on an organization asking for a donation for their food bank, and this has been given to Mrs. Robinson for more information.

New Business:

Mr. Mitchell started the discussion of the contract renewal between Saraland Water & Sewer Service and Volkert, Inc. Mr. Mitchell added it has been three (3) years since the last contract agreement and reviewing the new contract, the chances are the “Dates” and the “Rate Sheet”. It is Mr. Robinson’s motion for the Chairman (Mr. Mitchell) of Saraland Water and Sewer Service to sign the 2023 contract with Volkert, Inc for their professional engineering services. Mr. Haines second this motion. Motion passed.

INVOICES FOR RATIFICATION:**WATER:**

Central Pipe Supply, Inc., inv# S100335762.001, dated 5/17/2023, in the amount of \$4,212.36, reg: three 1” meters and three 2” meters. Central Pipe Supply, Inc., inv# S100335762.002, dated 5/25/2023, in the amount of \$1,027.20, reg: six Badger Orion SE Endpoint w/8” connector. Consolidated Pipe, inv# 3534030-000-000, dated 5/22/2023, in the amount of \$2,029.00, reg: supplies/stock. Eagle Contractors, inv label Saraland Water-Generator Pad, dated 5/25/2023, in the amount of \$3,250.00, reg: 4x12x3ft tall generator pad (Forest Avenue). Eagle Contractors, inv label Saraland Water-211 Weatherby Street, dated 5/25/2023, in the amount of \$2,650.00, reg: repair damaged driveway and sidewalk. Pace Analytical, inv# 2335541330, dated 4/7/2023, in the amount of \$2,247.60, reg: PFAS. Pace Analytical, inv# 2335550162, dated 5/26/2023, in the amount of \$1,968.00, reg: Qrtly PFAS. Mr. Thronson made a motion for the water invoices be pooled together and paid. Mr. Davis seconded the motion. Motion passed.

INVOICES FOR RATIFICATION:**SEWER:**

USA BlueBook, inv# INV00015894, dated 5/18/2023, in the amount of \$1,851.76, reg: 3 submersible level transmitters (transducers). Volkert, inv# 03204120, dated 5/12/2023, in the amount of \$1,351.25, reg: General Engineering Services. Volkert, inv# 00804121, dated 5/12/2023, in the amount of \$1,162.20, reg: CIPP Phase II-Shelton Beach Estates. Volkert, inv# 0304122, dated 5/12/2023, in the amount of \$13,195.00, reg: Norton Creek SS Inflow & Infiltration Rehab. Mr. Thronson made a motion to pool and pay the invoices for sewer. Mr. Davis seconded the motion. Motion passed.

Report of Officers:

Mr. Vaughn reported to the Board of all pads for the current generators have been poured, while the Forest Avenue generator shall be set tomorrow. At the beginning of the week, the electrician will be at Forest Avenue generator to wire it up, and currently are waiting on the gas company at another location.

Mr. Bell addressed the Board in regard to his absence. Mr. Mitchell asked him for an update on Blue Moose, he informed the Board that he will have to contact Mrs. McDuffie, she has had communication with the owner.

Mrs. McGuyer reported to the Board an extension was given to the developers of Bear Run. The Expansion Study for the Treatment Plant has been finalized, copies will be available. The Shelton Beach Estate CIPP project has begun.

Ms. Stallman reported to the Board of the EMA announcing there is leftover monies in the Disaster Grants (for us it’s the Generators Grant) and to pull invoices and checks written after the initial payment of the generator invoices to be submitted for percentage reimbursement. Mr. Davis asked for this item to be placed on the June 15, 2023, meeting agenda for an update. Mr. Davis made motion for the Chairman to sign the paperwork that is required to accompany the invoices we submit. Mr. Haines second the motion. Motion passed.

There being no further business to come before the Board, Motion made by Mr. Thronson to adjourn. Motion seconded by Mr. Haines. Meeting adjourned at 6:17 P.M.

ATTEST:

RATIFIED AND APPROVED:
