

Regular Meeting
May 4, 2023

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:
Mr. Ron Mitchell
Mr. James Davis
Mr. Scooter Thronson
Mr. Jackie Haines
Mr. H. O'Neil Robinson

Absent:

Mrs. Katie McGuyer, along with Ray Miller, Board Engineers, and Ms. Pendley, Board CPA, was in attendance. Mr. Raymond Bell, Board Attorney, and Ms. Cara Stallman, Board Grant Administrator, was not in attendance.

Mr. Davis opened the meeting with prayer.

Committee Reports:

Mr. Robinson reported since the last meeting, a two (2) Water Taps has been installed, an 1" located at 26 Everett Ave. East, the other was an 8"x ¾" located at 3682 Bienville Court.

Mr. Davis reported that since the last meeting, the outside crew has addressed sixty-eight (68) Alabama 811 locates for both sewer and water, they also have completed ten (10) work orders for water and zero (0) for sewer.

Mr. Thronson had nothing to report at this meeting.

Mr. Haines reported that since the last meeting, two (2) new tires were put on Truck #30.

Old Business:

Mr. Mitchell shared Ms. Stallman not being present and was informed that a message was received from Mr. Bell stating he will not be able to make this meeting.

The first item on the agenda for old business was to be reported on by Mr. Bell, this item will be placed on the next agenda for Mr. Bell to give the Board an update.

Mr. Mitchell informed the Board that a copy of the amendment for Sewer Adjustment on Pools was in their folders. After looking at the amendment, Mr. Thronson made a motion for the Board to accept this amended Pool Sewer Adjustment policy, Mr. Haines second the motion. Motion passed.

Mr. Mitchell asked Ray Miller to report to the Board on the Wastewater Treatment Plant Expansion Study Report. Mr. Miller asked the Board to review the report and if they have any questions, concerns, or changes to let him know. Mr. Miller reported with the I & I study; this will help the performance of the Plant by not allowing the storm water to enter the system. Mr. Miller said the two major things that hurt the Plant is weather (storms that we have no control over) and equipment failure. Further detail was discussed and examples of what the Board needs to place first on the list to do. Mr. Thronson asked Mr. Miller for his knowledge of Grants, especially for these items we are faced with.

New Business:

Mr. Mitchell asked Ms. Pendley to go over the P&L with the Board Members. After Ms. Pendley presentation of the P&L, she did inform Mr. Miller and the Board if she can help with the application for the Grants, to please contact her.

Mr. Mitchell opened the discussion of Ms. Boykin being eligible for a one-step 2 ½% merit increase. Mr. Thronson made motion to award Ms. Boykin a one-step 2 ½% merit increase. Mr. Robinson second. Motion passed.

INVOICES FOR RATIFICATION:

WATER:

The Personnel Board for Mobile, County, inv# 11260, dated 4/19/2023, in the amount of \$3,584.89 reg: 2022-2023 Third Quarter Personnel Board Expense. Mr. Davis made a motion to pull and pay said mention water invoice. Mr. Thronson seconded the motion. Motion passed.

INVOICES FOR RATIFICATION:

SEWER:

Sheppard Services, inv# SI-2186, dated 4/25/2023, in the amount of \$2,747.60, reg: pump for Ferry Avenue Lift Station. Smith Industrial Service, inv# 0171797-IN, dated 5/2/2023, in the amount of \$5,648.50, reg: cleaned 298'x8" Sewer and Video 1040.7'x8" to locate Lateral. Mr. Thronson made a motion to pull and pay the invoices for sewer. Mr. Davis seconded the motion. Motion passed.

Report of Officers:

Mr. Davis just wants to bring attention to the Board regarding the number of annexations brought before the City of Saraland Council and commented that this Board should take this in account of the impact it may have on our system.

Mr. Vaughn reported to the Board about the new Caustic System installed at one of our Wells. The gas meter at the Celeste Road LS for the generator has been installed. The transfer switch has been mounted and wiring has been completed for the generator that will be located at Deer Run LS, the generator will be set either Friday or Monday, Alabama Power will be there Tuesday to kill the power so the transfer switch can be connected to the generator.

Mrs. McGuyer reported to the Board of the Forest Avenue Easement, Volkert is still coordinating with the City of Saraland on this item. The elevation certificate has been received for the Celeste Road LS generator, which has been sent to the city for their inspection, and Ms. Stallman knows of this, waiting for

the City sends the approval letter to us, then Ms. Stallman can start the procedure to close the Grant for this location. Mrs. McGuyer added that the Shelton Beach Estate CIPP project will start in two (2) weeks.

There being no further business to come before the Board, Motion made by Mr. Thronson to adjourn. Motion seconded by Mr. Haines. Meeting adjourned at 6:17 P.M.

ATTEST:

RATIFIED AND APPROVED:
