

**Regular Meeting  
January 18, 2024**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Absent

Mr. Jackie Haines  
Mr. Ron Mitchell  
Mr. O’Neil Robinson  
Mr. Scooter Thronson

Mr. James Davis

Mr. Stewart Thames IV of Maynard Nexen Law Firm Board Attorney was present. Ms. Cara Stallman, our grant petitioner, was present. Mr. Ray Miller of the Volkert Engineering Firm was not present.

Mr. Haines opened the meeting with a prayer.

**Committee Reports:**

Mr. Robinson reported since the last Board Meeting a 2” main on Pierce Street was repaired. A 1 ½” tap installed on the Service Road and a ¾” tap on Leon Street.

**Old Business:**

Mr. Mitchell opened the discussion on Cola Cost of Living Adjustment. Mr. Thronson made a motion to rescind the motion from 1/4/2024 meeting. Mr. Haines seconded. Motion rescinded. Mr. Thronson made a motion to grant a 7 ½% Cola increase. Motion died due to lack of second. Mr. Thronson made a motion to grant a 5% Cola increase. Mr. Haines seconded. Motion passed.

**New Business:**

Mr. Mitchell opened the discussion on the ADECA Energy Savings Grant Application. Mr. Haines made a motion to authorize Mr. Mitchell to sign the ADECA Energy Savings Grant Application. Seconded by Mr. Thronson. Motion passed.

Mr. Mitchell opened the discussion on Mrs. Wendy Willard's resignation submission. Mr. Thronson made a motion to accept Mrs. Wendy Willard's resignation not in good standing. Mr. Robinson seconded the motion. Motion passed.

Mr. Mitchell opened the discussion on Mrs. Robinson request to open two Office Assistant I position. Mr. Thronson made a motion to authorize requestion to open two Office Assistant I position. Mr. Haines seconded. Motion passed.

Mr. Mitchell opened the discussion on purchasing replacements for the CE series water meters that the battery life is expiring. Mrs. McDuffie reported we currently have six hundred meters reaching their battery life, however there are approximately 250 meters in stock. No action taken at this time.

### **Invoices for Ratification:**

#### **Water Invoice:**

- Integrated Power Services-Power Systems, Invoice #26287530, dtd. 1/9/2024, re: repair Well #1, in the amount of \$4,356.97.

Mr. Thronson made a motion to approve the invoice as listed. Mr. Haines Seconded. Motion passed.

#### **Sewer Invoices:**

- Ferguson, Invoice #38463, dtd. 1/5/2024, re: Sewer laterals, in the amount of \$1,008.74.
- KSB Adopt a Spot, Invoice # 87151, dtd. 1/12/2024, re: 12-month site maintenance, in the amount of \$1,200.00.
- Mission Communications LLC, Invoice #1083705, dtd. 1/15/2024, re: Annual Service 2/1/2024 – 1/31/2025, in the amount of \$14,113.20.
- Pdblowsers Inc., Invoice #85636, dtd. 1/15/2024, re: service and repair blower motor for the Digester Sewer Treatment Plant, in the amount of \$13,337.03. Mr. Mitchell approved October 25, 2023.
- USA Blue Book, Invoice #INV00234651, dtd. 1/3/2024, re: RDO Pro-X Digital Sensor, in the amount of \$4,737.04.
- Volkert Engineering, Invoice #01112099, dtd. 1/8/2024, re: Norton Creek SS Inflow & Infiltration Report Rehab, in the amount of \$30,266.25.
- Volkert Engineering, Invoice #00412100, dtd. 1/8/2024, re: LCRR Compliance Application, in the amount of \$1,171.25.

Mr. Haines made a motion to pool & pay invoices as listed. Mr. Thronson seconded. Motion passed.

**Report of Officers:**

No report of Officers.

**Assistant Superintendent:**

Mr. Willard reported the slab was poured and completed today for the Connex Building.

**Attorney's Report:**

Mr. Thames IV recommends standing down on potential ethical issues.

**Engineer's Report:**

Mrs. McGuyer reported the City of Saraland has a couple of projects which will impact the Water Department. The sidewalk project was approved at the last Board meeting. The City of Saraland will need an additional fire hydrant by the incinerator. Mrs. McGuyer made Mr. Vaughn aware.

**Grant Petitioner's Report:**

Ms. Stallman no report.

**Correspondence:**

Well Source Data Report December 2023 & January 2024

There being no further business to come before the Board, Mr. Thronson made a motion to adjourn the meeting. The meeting adjourned at 6:04 P.M.

ATTEST:

---

RATIFIED AND APPROVED:

---

---

---

---