

**Regular Meeting
October 19, 2023**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Absent

Mr. James Davis
Mr. Jackie Haines
Mr. Ron Mitchell
Mr. Scooter Thronson

Mr. O’Neil Robinson

Mr. Raymond Bell of Maynard Nexen Law Firm Board Attorney was present. Ms. Cara Stallman, our grant petitioner, was present. Mr. Ray Miller of the Volkert Engineering Firm was present.

Mr. Haines opened the meeting with a prayer.

Minutes approved by signature.

Committee Reports:

Mr. Davis reported since the last Board Meeting 66 Alabama 811 locates worked for water and sewer. Nineteen work orders completed.

Old Business:

Mr. Mitchell opened the discussion on the relocation of the Commerce Park Pump Station. Mr. Bell spoke with Chris Smith and the meeting is still set for November 2, 2023, 10:00 am at Auburn University.

Mr. Mitchell opened the discussion on ADECA Low-income housing water assistance program. Mrs. McDuffie explained this is a State Grant signed by Governor Kay Ivey. To participate in this program, the Board will need to approve the application. Once approved, customers will complete applications at Mobile Community Action in Mobile. The funds will be disbursed to Saraland Water & Sewer, then they will be applied to the appropriate accounts as designated. This credit will remain in each customer’s account until used in full. Mr. Bell reviewed the documents and recommended the Board complete the vendor agreement.

Mr. Thronson made a motion to complete the application to participate in the LIHWAP. Mr. Davis seconded. Motion passed.

Mr. Mitchell opened the discussion on donations to the Church food banks. The motion made on October 5, 2023; meeting to rescind, per Mr. Mitchell's recommendation due to faulty information. Mr. Thronson made a motion to rescind the previous motion of \$2,000.00 to Stillwater Church food bank. Mr. Davis seconded. Motion rescinded.

Mr. Mitchell recommends donating to Stillwater Church & Bayou Sara Church food bank in the amount of \$1,500.00 each.

Mr. Thronson made a new motion to donate \$1,500.00 to Stillwater Church & Bayou Sara Church food bank. Mr. Davis seconded. Motion passed.

Mr. Mitchell opened the discussion on Beasley Allen Law Firm. After discussion, Mr. Davis made a motion to hire Beasley Allen Law Firm to represent the Board in the PFAS damage lawsuit. Mr. Thronson seconded. Motion passed.

New Business:

Mr. Mitchell introduced Mrs. Kim Pendley of the Avizo CPA Firm to present the P & L Statement to the Board.

Mr. Mitchell opened the discussion on the Saraland Water & Sewer employee bonus. After discussion, this item moved to the next agenda.

Invoices for Ratification:

Water Invoice:

- Volkert Engineering, Invoice #00209143, dtd 10/13/2023, re: LCRR Compliance Assistance, in the amount of \$1,282.50.
- Regions, Invoice #112276, dtd 9/28/2023, re: Trustee, Paying Agent, Registrar, Custodial or Escrow Agent Fee, in the amount of \$3,000.00.
- Pace, Invoice #2335574247, dtd 10/10/2023, re: PFAS, in the amount of \$2,247.60.

Mr. Thronson made a motion to pool & pay the invoices as listed. Mr. Davis seconded. Motion passed.

Sewer Invoices:

- Volkert Engineering, Invoice #01309141, dtd 10/13/2023, re: Shelton Beach Estates CIPP – Phase II, in the amount of \$6,077.67.
- Volkert Engineering, Invoice #00809142, dtd 10/13/2023, re: Norton Creek SS Inflow & Infiltration Rehab., in the amount of \$38,817.74.
- Pace, Invoice #2320414162, dtd 10/3/2023, re: Toxicity, in the amount of \$1,020.40.

Mr. Thronson made a motion to pool & pay invoices as listed. Mr. Haines seconded.
Motion passed.

Report of Officers:

No report of Officers.

Utilities Director:

No report.

Attorney’s Report:

Mr. Thames reported they have reviewed Training Policies and Relocation Policies.
Mr. Thames gave the Board a copy with highlighted areas of concern. The Board will need to review, after some discussion this item will be moved to the next agenda.

Engineer’s Report:

No report.

Grant Petitioner’s Report:

Ms. Stallman reported a check of reimbursement for Saraland Water & Sewer incorrectly made payable to MAWSS in the amount of \$100,00.00 has been returned for correction.

Correspondence:

Well Source Data Report September 2023

There being no further business to come before the Board, Mr. Thronson made a motion to adjourn the meeting. The meeting adjournment at 6:03 P.M.

ATTEST:

RATIFIED AND APPROVED:
