

**Regular Meeting
November 16, 2023**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present Absent

Mr. James Davis
Mr. Jackie Haines
Mr. Ron Mitchell
Mr. O'Neil Robinson
Mr. Scooter Thronson

Mr. Stewart Thames IV of Maynard Nexen Law Firm Board Attorney was not present. Ms. Cara Stallman, our grant petitioner, was present. Mr. Ray Miller of the Volkert Engineering Firm was present.

Mr. Mitchell opened the meeting with a prayer.

Minutes approved by signature.

Committee Reports:

Mr. Thronson reported since the last Board Meeting the office has reinvested a water CD at a rate of 3.5%.

Mr. Robinson reported since the last Board Meeting a 2” main on Thunderbird Drive, a 2” on Courtaulds Avenue, 2” on Bethel Forest Drive, 2” on Lee Street, 2” on Fortner Drive, 6” on Hartley Road, 6” on Audubon Drive, and a 2” at the intersections of Saraland Avenue and Hartley Road was repaired.

Mr. Davis reported since the last Board Meeting forty-two Alabama 811 locates worked for water and sewer. Seventeen work orders completed.

New Business:

Mr. Mitchell introduced Mr. Noel Moser to address the Board about two high water bills. Mr. Moser addressed the Board in reference to large water bills. A notice was placed on the customer's door; however, Mr. Moser did not see it. Mr. Moser suspects the kids turned on the dog water hose in the woods. Mr. Mitchell would like the Board to consider that this water did not go into the sewer and would like to

waive a portion and allow Mr. Moser to make payments for the next twelve months. Mr. Haines made a motion as suggested. Mr. Thronson seconded. Motion passed.

Mr. Mitchell opened the discussion on a 2 ½% merit increase for Susan Graham. Mr. Thronson made a motion to grant this 2 ½% merit increase for Susan Graham. Mr. Davis seconded. Motion passed.

Mr. Mitchell opened the discussion on the December 21, 2023, meeting. Mr. Thronson made a motion to cancel the December 21, 2023, meeting. Mr. Robinson seconded. Motion passed.

Invoices for Ratification:

Water Invoice:

- The Personnel Board for Mobile County, Alabama, dtd. 10/27/2023, re: 2023-2024 Quarterly Personnel Board Expense, in the amount of \$3,555.24.

Mr. Davis made a motion to approve the invoice as listed. Mr. Thronson seconded. Motion passed.

Sewer Invoices:

- Jim House & Associates Inc., Invoice #21979, dtd. 11/1/2023, re: Flyght Pump 20 HP for Spanish Trace Lift Station, in the amount of \$23,612.00.
- Reel Machine Inc., Invoice # 109, dtd. 11/11/2023, re: Weld/Repair Grit Auger, in the amount of \$2,740.00.
- STC Tele-Communications, Invoice #2310521, re: Labor to troubleshoot issues with surveillance cameras, in the amount of \$1,670.00.
- Volkert Engineering, Invoice #00910108, dtd 11/2/2023, re: Norton Creek SS Inflow & Infiltration Report Rehab, in the amount of \$17,748.25.

Mr. Robinson made a motion to pool & pay invoices as listed. Mr. Thronson seconded. Motion passed.

Report of Officers:

No report of Officers.

Utilities Director:

Mr. Vaughn reported the men have been repairing water main leaks.

The ADEM Annual Inspection had no issues and received a perfect score. The ADEM Water Permit renewal application was submitted.

Mr. Vaughn would like the Board to approve the purchase of a Conex shipping container for storage. The container would be insulated, also an air conditioner, lighting, and shelving would be installed. A one trip container 40' x 8' cost is \$5,100.00 from Southern Truck & Equipment. Mr. Mitchell recommends this purchase. Mr. Davis approves the purchase of a 40' x 8' Conex shipping container. Mr. Thronson seconded. Motion passed.

Attorney's Report:

No Attorney was present.

Engineer's Report:

Mrs. McGuyer reviewed the submitted Engineers Report.

Grant Petitioner's Report:

Ms. Stallman gave an update on the resubmission of the CIPR Phase III application.

Correspondence:

Well Source Data Report November 2023
Jerry Gatwood's 80th Birthday Invitation

There being no further business to come before the Board, Mr. Haines made a motion to adjourn the meeting. The meeting was adjourned at 6:05 P.M.

ATTEST:

RATIFIED AND APPROVED:
