

**Regular Meeting  
February 16, 2024**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present

Absent

Mr. James Davis  
Mr. Jackie Haines  
Mr. Ron Mitchell  
Mr. O’Neil Robinson  
Mr. Scooter Thronson

Mr. Stewart Thames IV of Maynard Nexsen Law Firm Board Attorney was present. Ms. Cara Stallman, our grant petitioner, was not present. Mr. Ray Miller of the Volkert Engineering Firm was present.

Mr. Mitchell opened the meeting with a prayer.

**Committee Reports:**

No Committee Reports.

**Old Business:**

Mr. Mitchell opened the discussion on Mr. Earl Wilson’s resignation submission. Mr. Thronson made a motion to accept Mr. Earl Wilson’s resignation not in good standing. Mr. Davis seconded the motion. Motion passed.

**New Business:**

Mr. Mitchell opened the discussion on the renewal of the MAWSS College Woods Contract. Mr. Mitchell recommends changing the renewal period from a two-year to a five-year period, in addition, to a 5% rate increase. Mr. Thronson made a motion to change the renewal date as recommended by the Chairman, to March 1, 2024, through February 28, 2029, with a 5% increase from \$2.22 to \$2.33 per one thousand gallons. Mr. Davis seconded the motion. Motion passed.

Mr. Mitchell opened the discussion on the administrative fee on sewer billing for Turnerville Water and Kushla Water customers. Mr. Davis made a motion to

increase the administrative fee from \$2.50 to \$5.00 per month effective April 1, 2024, billing. Mr. Thronson seconded the motion. Motion passed.

Mr. Mitchell introduced Ms. Pendley of Avizo Accounting Firm to present the P & L statement. Ms. Pendley gave each Board Member a copy of the P & L statement. After her presentation she asked if the Board Member's had any questions. Since there were no questions, Ms. Pendley excused herself.

### **Invoices for Ratification:**

#### **Water Invoice:**

- Alabama 811, Invoice #0124523, dtd. 1/31/2024, re: water & sewer locates, in the amount of \$1,256.31.
- Volkert, Invoice #00501128, re: LCRR Compliance Assistance, in the amount of \$2,495.00.

Mr. Thronson made a motion to pool & pay the invoices as listed. Mr. Haines Seconded. Motion passed.

#### **Sewer Invoices:**

- Andritz, Invoice #8480124626, dtd. 2/7/2024, re: Centrifuge Control System Upgrade, in the amount of \$44,398.00. (Board approved September 7, 2023).
- Volkert Engineering, Invoice #01201127, dtd. 2/7/2024, re: Norton Creek SS Inflow & Infiltration Report Rehab, in the amount of \$19,976.25.
- Volkert Engineering, Invoice #00301130, dtd. 1/8/2024, re: general engineering services, in the amount of \$1,215.00.

Mr. Thronson made a motion to pool & pay the invoices as listed. Mr. Haines seconded. Motion passed.

### **Report of Officers:**

No reports.

### **Utilities Director:**

Mr. Vaughn reported there has been progress made on the modifications to the Connex Building since the last meeting and should complete the modifications by the next Board Meeting.

**Attorney’s Report:**

Nothing to further to report.

**Engineer’s Report:**

Mrs. McGuyer reported on the General Engineering report and inquired if the Board had any questions. No questions currently.  
The Cultural Resources Study should be completed by the end of the month.  
Completion of the Lead and Copper report is due by the end of October 2024.  
The Shelton Beach Estates Phase III did not receive a grant, completion will cost 100% of the project.

**Grant Petitioner’s Report:**

Ms. Stallman is not present.

**Correspondence:**

Well Source Data Report January 2024

There being no further business to come before the Board, Mr. Thronson made a motion to adjourn the meeting. The meeting adjourned at 6:13 P.M.

ATTEST:

RATIFIED AND APPROVED:

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