

**Regular Meeting  
April 18, 2024**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama, to order at 5:30 P.M., at Saraland Water Service meeting room with the following Board members present:

Present	Absent
Mr. Jackie Haines Mr. Ron Mitchell Mr. O’Neil Robinson Mr. Scooter Thronson	Mr. James Davis

Mr. Stewart Thames IV of Maynard Nexsen Law Firm Board Attorney was present. Ms. Cara Stallman, our grant petitioner, was not present. Mr. Ray Miller Volkert Engineering Firm was present.

Mr. Thronson opened the meeting with a prayer.

**Committee Reports:**

Mr. Haines reported since the last Board Meeting TAW performed Bi-Annual maintenance and inspection of the following Lift Stations: Saraland Learning Center, Scott Drive, Exxon, and Graham Street.

The battery mount on the Kubota Backhoe was repaired.

Mr. Thronson reported that since the last Board Meeting a promotional position opened at the Mobile County Personnel Board for a Water Service Operator II.

Mr. Robinson reported that since the last Board Meeting a 2” line on Shiloh Street, and a ¾” line on Hartley Road has been repaired. Rags removed from Graham Street Lift Station, Forest Avenue Lift Station, and the level float at Spanish Trace Lift Station. Installation of a sewer lateral at 530 Strange Street. Responded to 12 SCADA callouts at the following Lift Stations: Ferry Avenue seven – wire fault, Chase Drive three – two high wet well and 1 well normal. First Avenue two – one high wet well and one well normal.

**New Business:**

Mr. Mitchell opened the discussion on purchasing asphaltting equipment. Mr. Thronson made a motion to get bids on asphalt equipment. Mr. Haines seconded the motion. Motion passed.

Mr. Mitchell opened the discussion on City of Saraland magazine for 2024 – 2025 publication. Mr. Mitchell’s recommendation is to purchase a full-page advertisement. Mr. Thronson made a motion to purchase a full-page advertisement. Mr. Haines seconded the motion. Motion passed.

Mr. Mitchell opened the discussion on the Task Agreement for the Annual ISO report. Mr. Mitchell recommended that Volkert Engineering create a report Annually on ISO to keep us ready. The next ISO report is due 2029. Mr. Thronson made a motion to create a task agreement with Volkert Engineering to have the ISO report completed annually. Mr. Haines seconded the motion. Motion passed.

**Invoices for Ratification:**

**Water Invoice:**

- United Rentals, dtd 4/5/2024, re: Boom 30-36’ Towable electric, in the amount of \$1,266.00.

Mr. Haines made a motion to pay the invoice as listed. Mr. Thronson seconded. Motion passed.

**Sewer Invoices:**

- IPS, dtd 4/5/2024, re: Quoted repair 1250 KW controller replacement, in the amount of \$15,856.89.
- Sansom, dtd 4/5/2024, re: Repair of push camera, in the amount of \$2,964.41.
- Volkert Engineering, 4/10/2024, re: Norton Creek SS Inflow & Infiltration rehab., in the amount of \$14,824.21.
- Volkert Engineering, 4/10/2024, re: General Engineering Services – Sewer, in the amount of \$1,147.50.

Mr. Thronson made a motion to pool and pay the invoices as listed. Mr. Haines seconded the motion. Motion passed.

**Report of Officers:**

There are no Officer reports.

**Assistant Superintendent:**

Mr. Willard reported the power inverter went out at the Chase Drive Lift Station.

**Attorney’s Report:**

Mr. Thames III stated there is nothing to report.

**Engineer’s Report:**

Ms. McGuyer reported the final map and estimate for the GOMSEA application is complete. Mr. Miller reported that Ms. McGuyer will be accepting a new position with another firm. Mr. Brymer will assume her duties effective immediately.

**Grant Petitioner’s Report:**

Ms. Stallman was not present.

**Correspondence:**

Well Source Data Report March 2024

There being no further business to come before the Board, Mr. Thronson made a motion to adjourn the meeting. The meeting was adjourned at 6:03 P.M.

ATTEST:

RATIFIED AND APPROVED:

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