

**Regular Meeting
February 1, 2024**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:
Mr. Ron Mitchell
Mr. Scooter Thronson
Mr. Jackie Haines
Mr. H O'Neil Robinson

Absent:
Mr. James Davis

Mr. Raymond Bell, Board Attorney, Mrs. Katie McGuyer, Board Engineer and Ms. Cara Stallman, Board Grant Administrator, was in attendance.

Mr. Thronson opened the meeting with prayer.

Mr. Mitchell discussed our article in the Call News.

Committee Reports:

Mr. Robinson reported that since the last meeting leaks on Saraland Circle, Saraland Avenue, Fourth Avenue and Ponce DeLeon East, all 2" have been repaired. Since the last meeting a 6" water line located on International Blvd and a service line on Bayou Oaks Drive has been repaired.

Old Business:

Ms. Stallman informed the Board of Saraland Water and Sewer System of the denied CIPP Lining Grant for Phase III of Shelton Beach Estates. The Chairman then pointed out the importance of completing this project? This project was to reduce the I&I into the Sewer System. Mr. Thronson made a motion to proceed with the CIPP Shelton Beach Estates Phase III project. Mr. Haines seconded the motion. Motion passed.

Mr. Thronson made a motion to approve the project estimate from Layne Christensen Company for the emergency repair of Well 3. Mr. Haines seconded the motion. Motion passed.

New Business:

Mr. Waldrep addressed the Board regarding the renewal of Property and General Liability Insurance. Mr. Thronson made a motion to accept the proposed insurance renewal from First Capital Insurance. Mr. Haines seconded the motion. Motion passed.

Mr. Robinson made a motion to accept TAW's proposed repair to the control panel on the WWTP front generator. Mr. Haines seconded the motion. Motion passed.

Mrs. McGuyer discussed the public notice of our CCRs to be placed on our website and maybe Facebook. Mr. Thronson made a motion to accept the public notice. Mr. Haines seconded. Motion passed.

The Board agreed to allow the agenda item of Earl Wilson, Lift Station Mechanic, departure-not in good standing to carry over to the next meeting.

Invoices for Ratification:

Water Invoices:

AT&T Services Inc, claim# BLST-66-202311-43-0024, dated 1/11/2024, in the amount of \$2,160.43, reg: damage of fiber optic cable. Central Pipe and Supply, Inc, inv# S100360361.001, dated 1/17/2024, in the amount of \$1,357.32, reg: maintenance supplies. Consolidated Pipe, inv# 3540572-000-000, dated 1/18/2024, in the amount of \$1,732.00, reg: maintenance supplies. Layne Christensen Company, inv# 2642036, dated 1/18/2024, in the amount of \$12,900.00, reg: Well 3 mobilize, pull pump assembly and video. Layne Christensen Company, inv# 2642037, dated 1/18/2024, in the amount of \$6,200.00, reg: install submersible pump, disinfect well and test. The Personnel Board for Mobile County, Alabama, inv# 11323, dated 1/23/2024, in the amount of \$1,777.62 (1/2 with Sewer), reg: Second Quarter Personnel Board Expense (2023-2024). Mr. Haines made a motion to combine and pay water invoices. Mr. Thronson seconded the motion. Motion passed.

Sewer Invoices:

The Personnel Board for Mobile County, Alabama, inv# 11323, dated 1/23/2024, in the amount of \$1,777.62 (1/2 with Water), reg: Second Quarter Personnel Board Expense (2023-2024). Mr. Thronson made a motion to pay the sewer invoice. Mr. Haines seconded the motion. Motion passed.

Report of Officers:

Mr. Vaughn reported to the Board of Mr. Miller getting the digester up and running at the WWTP. Maintenance is needed at Well 1, Mr. Vaughn informed the Board that he will do this when Well 3 runs at 100%.

Mr. Bell has had communication with the Department of Conservation, the survey has been received and move forward with the appraisal.

Mrs. McGuyer informed the Board on the contract for sludge removal is due in August, all paperwork was submitted for the ADECA Energy Savings Grant, Norton Creek Sanitary Sewer/Rehabilitation permit was received, copies of our map for inventorying lead and copper has been sent to ADEM, no response for them at this time.

Ms. Stallman informed the Board of Cedar Street LS, next on list for a generator but with this location being in a flood zone FEMA will not approve for a stationary generator at this location, application must be rewritten to reflect a portable generator.

There being no further business to come before the Board, Motion made by Mr. Haines to adjourn. Motion seconded by Mr. Thronson. Meeting adjourned at 6:21 P.M.

ATTEST:

RATIFIED AND APPROVED:
