

**Regular Meeting**  
**March 21, 2024**

Chairman Mr. Mitchell called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:

Mr. Ron Mitchell  
Mr. James Davis  
Mr. Scooter Thronson  
Mr. Jackie Haines  
Mr. H O'Neil Robinson

Absent:

Mr. Raymond Bell, Board Attorney, was not in attendance. Mrs. Katie McGuyer, Board Engineer and Ms. Cara Stallman, Board Grant Administrator, was in attendance.

Mr. Robinson opened the meeting with prayer.

Committee Reports:

Mr. Thronson had no report, but had the information on our Bond, discussion was conducted, questioned asked. The conclusion was for Mr. Thronson to obtain more information to answer the questions.

Mr. Davis reported forty-two (42) Alabama 811 locates and eleven (11) work orders for Water has been completed since the last Board Meeting.

Mr. Robinson reported of moving a meter on Clark Street, and how the men repaired the asphalt at sixteen (16) locations.

Mr. Mitchell discussed an article in the Call News.

Old Business:

There was no Old Business for this meeting.

New Business:

Mrs. McGuyer addressed the Board on two projects suggestions for the 2024 GOMESA application. The projects Mrs. McGuyer suggested to the Board are listed on the Master Plan. After further discussion Mr. Thronson made the motion for Area Five (5) to be the project placed on the 2024 GOMESA application. Mr. Davis seconded the motion. Motion passed.

Mr. Miller addressed the Board about the other project (listed as #3 on the Master Plan) for the 2024 GOMESA and explained in further details of the importance of repairing the 90° sewer line at the vacant property for sale at Shelton Beach Road and Norton Avenue. Motion was made by Mr. Robinson for the Chairman, Mr. Mitchell, to start the procedures of purchasing the property that is for sale located at Shelton Beach Road and Norton Avenue. Mr. Thronson second the motion. Motion passed.

The Board agreed to keep the subject of replacement options for the WWTP Generator on the agenda, and asked Mrs. McGuyer for more details on this matter.

Mr. Thronson made a motion for Mr. Mitchell to sign the task agreement of 2023 MWPP with Volkert. Mr. Davis seconded the motion. Motion passed.

Mr. Davis made motion for a one-step 2 ½% merit increase to Mr. Williams, PSWII. Mr. Robinson seconded the motion. Motion passed.

Mr. Davis made motion for a one-step 2 ½% merit increase to Mr. Miller, TPOI. Mr. Thronson seconded the motion. Motion passed.

#### Invoices for Ratification:

##### Water Invoices:

Pace Analytical Services, inv# 2435602123, dated 3/20/2024, in the amount of \$1,205.20, reg: Stage 2 DBP's (disinfectant by-products, quarterly). Mr. Thronson made a motion to combine and pay water invoices. Mr. Davis seconded the motion. Motion passed.

##### Sewer Invoices:

GreenSouth Solutions, LLC, inv# 3940, dated 2/29/2024, in the amount of \$9,692.79, reg: removal of Biosolids. Sheppard Services, inv# FRI-2099, dated 3/7/2024, in the amount of \$1,550.00, reg: Inspect Blowers and preformed Vibration Analysis at WWTP. Sheppard Service, inv# FRI-2106, dated 3/12/2024, in the amount of \$1,890.00, reg: Pull/Swap Aerators. Smith Industrial Service, Inc., inv# 0201304-IN, dated 3/12/2024, in the amount of \$1,074.15, reg: unstop 8" sewer line on Choctaw St. Trojan Technologies, inv# 200 / 21707, dated 3/7/2024, in the amount of \$4,210.90, reg: Lamp P Assy pkg 28" UV4000. Volkert, inv# 01302132, dated 3/13/2024, in the amount of \$6,226.25, reg: Norton Creek SS Inflow & Infiltration Rehab. Mr. Thronson made a motion to combine and pay the sewer invoice. Mr. Davis seconded the motion. Motion passed.

##### Report of Officers:

Mr. Davis did not have a report but wanted an update of the Lead Pipe inventory. Mrs. McGuyer reported of decision made with Mr. Vaughn was to employee temporary labor to inspect the water lines in question.

Mr. Willard reported to the Board of Well 3 is up and running, but more work to it needs to be done. Mr. Mitchell added that he wants a report every second meeting of how much water we pump (average) from the previous month and how much sewer is treated (average from previous month) at the Sewer Plant.

Mrs. McGuyer added to the Lead Pipe inventory, of sending out a survey to the customers, and will have a draft of this next meeting.

Ms. Stallman informed the Board she will get started on the 2024 GOMESA application and will contact Mr. Miller for pictures.

There being no further business to come before the Board, Motion made by Mr. Haines to adjourn. Motion seconded by Mr. Thronson. Meeting adjourned at 6:29 P.M.

ATTEST:

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RATIFIED AND APPROVED:

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