

Regular Meeting
June 20, 2024

Chairman Mr. Davis called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:
Mr. James Davis
Mr. Scooter Thronson
Mr. Jackie Haines
Mr. H O'Neil Robinson
Mr. Jeff Ludlam

Absent:

Mr. Raymond Bell, Board Attorney, was not in attendance, however Stewart Thames IV, Associate at Maynard Nexsen was. Mr. Thomas Brymer and Mr. Ray Miller, Board Engineers and Ms. Cara Stallman, Board Grant Administrator, were in attendance.

Mr. Thronson opened the meeting with prayer.

Mr. Davis asked for a discussion of the minutes from the June 6, 2024, meeting. Mr. Thames IV informed the Board of some corrections that are needed. Mr. Thronson made motion for the minutes to be corrected and approved once the corrections have been made. Mr. Haines second the motion. Motion passed.

Hasser Enterprises was there to address the Board about their proposed contract with Saraland Water Service. With further discussion Mr. Thronson made motion to continue with our current internet provider but agreed to have Mr. Thames, Maynard Nexsen Associate and Mr. Haines, Board Member, to engage in negotiation with Hasser Enterprises on a contract of leasing space to benefit their company. Mr. Haines second the motion. Motion passed.

Mr. Odom addressed the Board with his concern of the sewage charges on his Turnerville Water Bill, after further discussion on this matter the Board asked Mr. Thames, Maynard Nexsen Associate, to investigate further into this matter.

Committee Reports:

Mr. Davis discussed to the Board the difference between the Committee Reports verses their Officer's Reports, stating that when in discussion remember to be what is called respectful engagement, stay focus on the task at hand.

Mr. Davis informed Mr. Ludlam in more details of what the Board wants to accomplish in his assigned position. Mr. Ludlam had no report or update at this meeting.

Mr. Robinson reported that since the last meeting one (1) tire was replaced on the dump trailer and one (1) tire was replaced on the Mini Ex trailer.

Mr. Thronson reported of One Hundred (100) Alabama 811 locates have been worked for water and sewer. Work orders for water total of eight (8) and zero (0) for sewer.

Mr. Haines had no report at this time.

Old Business:

Bids for Asphalt Equipment, Mr. Davis asked for an update, he was informed the equipment has been ordered.

Item listed on the agenda but there is no further action needed on the method of procurement agreement.

The ISO 2 Inspection, maintenance and repair program was reported to begin the last week of June 2024.

The Celeste Road Sewer Study Formalization Task Agreement #26 was motioned by Mr. Thronson to approve Volkert's Task Agreement #26, and approval of the Chairman to sign said agreement. Second was made by Mr. Haines. Motion passed.

Mr. Davis announced the location and time of Mrs. McDuffie's retirement party.

Sewer Development agreement for Alabama Highway 158 on agenda, Mr. Thames IV, Maynard Nexsen Associate reported no further action needed.

Agenda item of New Hires Status is still at the forefront.

Mr. Haines made a motion for Mr. Davis to sign Task Agreement # 27, allowing Mr. Miller, from Volkert to represent owner on behalf of Saraland Water and Sewer Service of the PFAS Study. Mr. Thronson second the motion. Motion passed.

New Business:

A motion was made by Mr. Ludlam for Volkert to engage in developing Business System and GIS for our Payment and Data Information. Mr. Thronson second the motion. Motion passed.

Mr. Haines made motion for Mr. Thames IV, Maynard Nexsen Associate, to revise the Bylaws of Saraland Water and Sewer Service on understanding this action will be outside the normal Retainer Fee. Mr. Ludlam second the motion. Motion passed.

Mr. Thronson made motion for any maturing CD to come before the Board for reinvestment option and for approval by the Board. Mr. Haines second the motion. Motion passed.

Invoices for Ratification:

Water Invoices:

Pace Analytical, inv# 2435616693, dated 6/17/2024, in the amount of \$1,205.20, reg: Quarterly Stage 2 DBP's (testing the water). Print King, inv# 21308, dated 6/11/2024, in the amount of \$1,295.00, reg: blank bill stock for customer's receipt when paying in the office. Mr. Thronson made a motion to combine and pay water invoices. Mr. Ludlam seconded the motion. Motion passed.

Sewer Invoices:

No invoices for ratification under sewer currently.

Report of Officers:

Mr. Haines reported to the Board on his meetings with Mrs. Robinson and included the weekly meetings with the office staff.

Mr. Robinson expressed his belief of the Wastewater Treatment Plant needing Brighter lights, and his desire to finish what was started on the Lift Station, (gravel and replacement of fences).

Mr. Willard, Assistant Superintendent, informed the Board of said company evaluating the replacement of the large meters and preparing a proposal. Mr. Thronson made comment of this project needs to be done and not put off, it was announced for this item to be continued to next board meeting agenda.

Mr. Thames IV, Maynard Nexsen Associate, informed the Board of the easement for Forever Wild should come in the next couple of days or the next week, in which he will inform the Board of any updates.

Ms. Stallman informed the Board of the Grant Administrator not having a report, but wanted to know an update on Ms. Low, after further discussion it was asked for Ms. Stallman to send Mr. Davis and Mr. Ludlam the contact information of Ms. Low.

Mr. Brymer gave updated reports on the Engineering Project currently taking place.

There being no further business to come before the Board, Motion made by Mr. Thronson to adjourn. Motion seconded by Mr. Ludlam. Meeting adjourned at 6:38 P.M.

ATTEST:

RATIFIED AND APPROVED:
