

**Regular Meeting  
September 5, 2024**



Vice Chairman, Mr. Thronson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

**Present:**

Mr. Thronson  
Mr. H O'Neil Robinson  
Mrs. Robinson  
Mr. Mitchell  
Mr. Patel

**Absent:**

Mr. Raymond Bell, Board Attorney, was not in attendance, however Stewart Thames IV, Associate at Maynard Nexsen was. Mr. Thomas Brymer was not in attendance, however Mr. Ray Miller, Board Engineer, was present. Ms. Cara Stallman, Board Grant Administrator, was not in attendance.

Mr. Thronson opened the meeting with prayer.

Mr. Thronson, Vice Chairman, appointed Mr. Mitchell to conduct the meeting.

Motion was made by Mr. Thronson to have the Election of Officers at the first board meeting in October 2024, for the Board of Water and Sewer Commissioners of the City of Saraland, Alabama. Mr. Robinson second this motion. Motion passed.

**Committee Reports:**

No Reports at this meeting.

**Old Business:**

Hasser Enterprise has respond to the contract draft, it was corrected and presented to the Board for signature.

Update was giving of the New Hire search item on the agenda.

The contract between Saraland Water and Sewer Service and Satsuma Water and Sewer was presented before the Board for their review. Statement was made that the next step is to send this contract to Satsuma Water and Sewer for review.

State Energy Program: update was given along with the deadline of quotes and work completion.

## New Business:

Motion was made for the resignation of Paula Marsh, Office Assistant II, to be accepted and be with good standings. Motion was second. Motion passed.

Representative from Avizo presented the P&L to the Board.

Motion was made for rate increase of Water and Sewer to be: 1% increase on Water, and a 2% increase on Sewer, effective October 2024 bills. The motion was second. Motion passed.

With the rate increase a motion was made for the Water be raised from 2,500 gallons to 3,000 gallons on a minimum, having the Sewer stay at 3,000 gallons. Motion was second. Motion passed.

The 2024-2025 Budget was presented to the Board for their view and to note changes. This item will stay on the agenda for next meeting.

Permission was ask from the Board to obtain information and quotes to outsource our billing. The Board gave permission and requested for this item to be on the agenda for next meeting.

Permission was ask from the Board to obtain information and quotes for payment programs for our system. The Board gave permission and requested for this item to be on the agenda for next meeting.

## Invoices for Ratification:

### Water Invoices:

Bama Boreing and Contracting, Inc., inv# 1448, dtd 8/16/2024, \$1,500.00, water tap Scooter's Coffee.  
Central Pipe Supply, Inc., inv# S100375924.001, dtd 8/13/2024, \$11,338.56, Nicor Connectors.  
Central Pipe Supply, Inc., inv# S100373518.001, dtd 8/13/2024, \$3,779.52, 3/4" Nicor transmitter.  
Core & Main., inv# V451499, dtd 8/23/2024, \$1,061.76, 6-inch repair clamps.  
The Tool Shack, inv# 186080, dtd 8/22/2024, \$2,199.99, mud pump. Motion was made to pay water invoices. Motion was seconded. Motion passed.

### Sewer Invoices:

ipromoteu, inv# 2292280TRC, dtd 7/16/2024, \$3,221.01 bill stock.  
Smith Industrial Services, inv# PSI001800, dtd 8/22/2024, \$1,678.60, vacuum out Lift Stations.  
Gulf Coast Bearing & Supply, inv# 079402, dtd 9/3/2024, \$1,155.30, (3) pulley sets for the WWTP SBR Blowers. Motion was made to pay sewer invoices. Motion was seconded. Motion passed.

## Report of Officers:

Assistant Superintendent reported of the company hired to replace the large meters in our system has begun.

Engineer reiterates of the LCR inventory deadline.

There being no further business to come before the Board, Motion was made to adjourn. Meeting adjourned at 6:13 P.M.

ATTEST:

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RATIFIED AND APPROVED:

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