

**Regular Meeting
September 19, 2024**



Vice Chairman, Mr. Thronson called the regular meeting of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama to order at 5:30 P.M. at the Saraland Water and Sewer Service Maintenance Building with the following Board Members present:

Present:

Mr. Thronson
Mr. H O'Neil Robinson
Mrs. Robinson
Mr. Mitchell
Mr. Patel

Absent:

Mr. Raymond Bell, Board Attorney, was not in attendance, however Stewart Thames IV, Associate at Maynard Nexsen was. Mr. Thomas Brymer and Mr. Ray Miller, Board Engineers, were present. Ms. Cara Stallman, Board Grant Administrator, was in attendance.

Mr. Robinson opened the meeting with prayer.

Mr. Thronson, Vice Chairman, appointed Mr. Mitchell to conduct the meeting.

Mr. Connor was present at this meeting, and was asked to address the Board, after voicing his concern again in reference of the "admin fee" that is on his Turnerville water bill, the Board of Water and Sewer Commissioners of the CITY of Saraland motion for this fee to go back to the original amount of two dollars and fifty cents (\$2.50), this motion was seconded, Motion passed.

Committee Reports:

Mr. Thronson reported of Forty-four (44) 811 Alabama located being worked, and the seven (7) work orders worked for water.

Old Business:

The quotes for the State Energy Program were presented to the Boad and motion was made to award this project to Harris Electric, motion was seconded. Motion passed.

Update was giving of the New Hire search item on the agenda.

The contract with Satsuma Water and Sewer will be sent for their viewing and to place any corrections they may have.

The revised Budget was presented to the Board, motion was made to approve the 2024-2025 budget, motion was seconded. Motion passed.

New Business:

Representative from Avizo presented the P&L to the Board.

The 2022-2023 Audit was presented and discussed with the Board.

Payment/Billing Software update was discussed. Motion was made for Mrs. Robinson and Mr. Holloway to visit by appointment other utility companies to view and get information on the software they are using. Motion was seconded. Motion passed.

Invoices for Ratification:

Water Invoices:

Central Pipe Supply, Inc., inv# S100376990.001, dtd 9/12/2024, \$3,910.11, (meters) change out of big meters. Volkert, inv# 00208125, dtd 9/9/2024, \$1,335.00, PFAS Treatment Study. Motion was made to pay water invoices. Motion was seconded. Motion passed.

Sewer Invoices:

Reel Machine, inv# 108, dtd 9/13/2024, \$2,500.00 Gear Box repair. Smith Industrial Services, inv# PSIOO2795, dtd 9/11/2024, \$1,196.80, jetting main line and vacuum out Lift Station. Thompson Power System, inv# TTC1-1092345, dtd 8/30/2024, \$2,195.84, repairs on generator at the WWTP. Trojan Technologies, inv# 200/28345, dtd 9/4/2024, \$2,302.00, UV4000 for WWTP UV System. USA BlueBook, inv# INV00441109, dtd 8/01/2024, \$2,517.87, Submers Caged level transmitter. Volkert, inv# 00308123, dtd 9/9/2024, \$1,325.00, 2024 Annual Contract-Biosolids Hauling. Volkert, inv# 00208124, dtd 9/9/2024, \$1,642.50, Celeste Road Growth & Development Study. Motion was made to pay sewer invoices. Motion was seconded. Motion passed.

Report of Officers:

Utilities Director updated the Board on the progress of the big meter change out project.

Engineer gave updates on the current projects.

There being no further business to come before the Board, Motion was made to adjourn. Meeting adjourned at 6:24 P.M.

ATTEST:

RATIFIED AND APPROVED:
