

**MINUTES OF A REGULAR PUBLIC BOARD MEETING OF
THE BOARD OF WATER AND SEWER COMMISSIONERS
OF THE CITY OF SARALAND, ALABAMA**

The Board of Directors (the “Board”) of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama (“SWSS”), after providing proper notice in compliance with the Open Meetings Act, met for a regular meeting in Saraland, Alabama on Thursday, March 6, 2025, at approximately 5:30 p.m. The following members of the Board were physically present at the meeting:

MEMBERS PRESENT: Dewey “Scooter” Thronson, Chairman; O’Neill Robinson, Vice-Chairman; Nikhil Patel, Will Keeney and Drew Taylor were present.

STAFF PRESENT: Nicole Robinson, Secretary-Treasurer and comptroller; Nelson Willard, Assistant Superintendent.

LEGAL COUNSEL: Stewart Thames IV, Attorney, Maynard Nexsen PC.

GUESTS: Thomas Brymer and Ray Miller from Volkert; and Cara Stallman from Grant Management, LLC were in attendance.

APPROVAL OF MINUTES

Motion was made to approve the February 20, 2025, meeting minutes. Motion passed

OPEN DISCUSSION

There were no visitors in attendance.

COMMITTEE REPORTS

1. Mr. Robinson reported on of the work test period of an Office Assistant I, has been extended.
2. Mr. Taylor reported that Mrs. Vaughn is in the process of replacing the door at Well 2, and that a set of tires has been purchased for the track hoe trailer.
3. Mr. Patel reported the completion of ninety-five (95) Alabama 811 locates and Twenty (20) complaint cards. Mr. Patel also reported on Mr. Vaughn to hold a safety meeting for the maintenance employees Thursday, March 13, 2025, and the presentation on Cellular Meter Reading will be held on March 26, 2025, by Badger Meter representatives.
4. Mr. Keeney reported repairs of leaks located on Highway 43, Bayou Oaks Drive, Avondale Avenue and Hartley Road. Mr. Keeney also reported of the installation of and 8”x2” tap on Highway 158, a sewer tap on Ideal Drive and two (2) sewer laterals on E Everett Avenue.

OLD BUSINESS

1. New Hire Search Field Staff: Mrs. Robinson provided updates to the Board regarding New Hires search.
2. Update Payment/Billing Software: Mrs. Robinson reported of the date of upload of the new software.

NEW BUSINESS

1. Mr. Brymer discussed with the Board of the MWPP Report, advised the Board of the due date of the report and before submission it is required to have a resolution signed. The Board asked for the report and resolution be placed on the agenda of first meeting in May 2025.
2. Motion was passed for Mr. Williams to receive a one-step merit increase.

INVOICES

Badger Meter, inv# 80186242, dated 2/28/2025, in the amount of \$4,074.00, reg: Beacon MBL Hosting serv unit. Pace Analytical Services, LLC., inv# 2535655901, dated 2/27/2025, in the amount of \$2,580.50, reg: Quarterly PFAS testing. After a proper motion and second, the Board voted 5-0 in favor of approving the combined water invoices.

Jim House & Associates, Inc., inv# 24103, email date 2/27/2025, in the amount of \$3,576.00, reg: Lift Station Gorman Rupp flappers. After a proper motion and second, the Board voted 5-0 in favor of approving the combined invoices.

REPORTS OF OFFICERS

UTILITY DIRECTOR'S REPORT

Mr. Willard reported the cost of moving the sewer line over on Celeste Road. Motion was passed to contract Roto Rooter in moving said sewer line. Motion was passed by approving the quote for converting Well 4 to a caustic pump.

ATTORNEY'S REPORT

Mr. Thames reported to the Board about what would be involved with a merger.

Mr. Thames also discussed this with the Board of Hasser Enterprises, bringing their agreement up to date.

ENGINEER'S REPORT

Volkert reported on the current active Task Agreements.

GRANT ADMINISTRATOR'S REPORT

Ms. Stallman discussed more details of the next step for the Board for the GOMESA grant agreement.

CHAIRMAN'S REPORT

ADJOURNMENT

Having no further business to conduct, the Board moved to adjourn at approximately 6:34 p.m.

Chairman

Secretary