

**MINUTES OF A REGULAR PUBLIC BOARD MEETING OF
THE BOARD OF WATER AND SEWER COMMISSIONERS
OF THE CITY OF SARALAND, ALABAMA**

The Board of Directors (the “Board”) of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama (“SWSS”), after providing proper notice in compliance with the Open Meetings Act, met for a regular meeting in Saraland, Alabama on Thursday, May 1, 2025, at approximately 5:30 p.m. The following members of the Board were physically present at the meeting:

MEMBERS PRESENT: Dewey “Scooter” Thronson, Chairman; O’Neill Robinson, Vice-Chairman; Nikhil Patel, and Drew Taylor were present. William Keeney was not in attendance.

STAFF PRESENT: Nicole Robinson, Secretary-Treasurer and comptroller; and John Vaughn, Utilities Director, was present.

LEGAL COUNSEL: Stewart Thames IV, Attorney, Maynard Nexsen PC, was present.

GUESTS: Thomas Brymer and Ray Miller from Volkert and Cara Stallman from Grant Management, LLC were in attendance.

APPROVAL OF MINUTES

Motion was made to approve April 17, 2025, meeting minutes. Motion passed 4-0.

OPEN DISCUSSION

Representatives, on behalf of Brierwood Town Homes; asked the Board questions about the discontinuance of “Clean Up” meters. After further discussion a motion was made, a one-time exception to allow these clean-up meters to be extended for an additional month and will be addressed at the June 5, 2025, meeting. Motion passed 4-0.

COMMITTEE REPORTS

1. No reports at this meeting.

OLD BUSINESS

1. Mr. Vaughn gave updates of new hire.
2. Mrs. Robinson informed the Board of one OA II.
3. Mrs. Robinson updated the Board on our new billing software.
4. Mr. Thames IV gave updates on the GOMESA grant agreement.

Motion was made for the Board to engage in discussion on which package of JJPR services would benefit the company. Motion passed 4-0. Motion then was made to end this discussion. Motion passed 4-0. Motion was made for Saraland Water and Sewer Service to engage services with JJPR under the Enhanced Package and the Website design for six (6) months, understanding that in four months the Board to decide if they wish to continue the agreement with JJPR. Motion passed 4-0.

NEW BUSINESS

1. Mr. Brymer discussed 2024 MWPP. Motion was made to accept the Resolution by signature and file the 2024 MWPP. Motion passed 4-0.

INVOICES

Consolidated Pipe & Supply Co., Inc., inv# AL03513730, dated 4/23/2025, in the amount of \$2,235.00, reg: materials for Water Taps. Consolidated Pipe & Supply Co., Inc. inv# AL03513788, dated 4/24/2025, in the amount of \$2,400.00, reg: labor for 6" Hot Tap. Consolidated Pipe & Supply Co., Inc. inv# AL03513828, dated 4/25/2025, in the amount of \$1,306.00, reg: materials. After a proper motion and second, the Board voted 4-0 in favor of approving the combined water invoices.

Dothan Eagle, inv# 4838F248-0067, dated 4/22/2025, in the amount of \$1,132.80, reg: AD for Bids for the Norton Creek I&I project. Mobile Civil Services (Mobile Personnel Board), dated 4/16/2025, in the amount of \$3,787.17, reg: 2024-2025 third quarter expense. After a proper motion and second, the Board voted 4-0 in favor of approving the combined invoices.

REPORTS OF OFFICERS

No reports.

UTILITY DIRECTOR'S REPORT

Mr. Vaughn reported on two (2) six-inch (6") water taps that has been installed, the repair of leaks in the system and the repair of the big equipment trailer. Mr. Vaughn reported that he also has one (1) quote for replacing the generator tank at WWTP, he added he was attempting to gather more to bring to the Board. Mr. Vaughn also reported on a young person working with Saraland Water and Sewer Service for the summer.

ATTORNEY'S REPORT

No further report currently.

ENGINEER'S REPORT

Mr. Brymer addressed the Board and asked them to appoint individuals to be on the RFO Committee for the Norton Creek Sewer I & I rehab project. After further discussion it was asked for this item to be placed on the next meeting agenda. Mr. Brymer addressed the Board of the Task Agreement 32, in response the Board agreed to put this Task on hold and to revisit it at a later date.

GRANT ADMINISTRATOR'S REPORT

No further reports at this meeting.

CHAIRMAN'S REPORT

No report at this meeting.

ADJOURNMENT

Having no further business to conduct, the Board moved to adjourn at approximately 6:59 p.m.

Chairman

Secretary