

**MINUTES OF A REGULAR PUBLIC BOARD MEETING OF
THE BOARD OF WATER AND SEWER COMMISSIONERS
OF THE CITY OF SARALAND, ALABAMA**

The Board of Directors (the “Board”) of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama (“SWSS”), after providing proper notice in compliance with the Open Meetings Act, met for a regular meeting in Saraland, Alabama on Thursday, June 19, 2025, at approximately 5:30 p.m. The following members of the Board were physically present at the meeting:

MEMBERS PRESENT: Dewey “Scooter” Thronson, Chairman; O’Neill Robinson, Vice-Chairman; Nikhil Patel, and Drew Taylor were present. William Keeney was not in attendance.

STAFF PRESENT: Nicole Robinson, Secretary-Treasurer and Comptroller; and John Vaughn, Utilities Director, was present.

LEGAL COUNSEL: Stewart Thames IV, Attorney, Maynard Nexsen PC, was present.

GUESTS: Thomas Brymer and Ray Miller from Volkert, Cara Stallman from Grant Management, LLC and Kimberly Pendley from Avizo were in attendance.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

APPROVAL OF MINUTES

Motion was made to approve June 5, 2025, meeting minutes. Motion passed 4-0.

OPEN DISCUSSION

COMMITTEE REPORTS

1. Mr. Robinson reported on the billing statements and Consumer Confidence Reports. The Saraland Chamber of Commerce is hosting the fireworks show on July 3, 2025. Motion was made to cancel the July 3, 2025, regular Board meeting. Motion passed 4-0.
2. Mr. Taylor reported on the new F550 truck purchased, 6 tires on Truck 35 and 6 tires on Truck 80.
3. Mr. Patel reported that since our last meeting 100 locates have been completed, 9 complaints have been resolved and meter reading in progress tentative completion date Tuesday of next week.

OLD BUSINESS

1. Mr. Vaughn gave updates on new hires and summer workers.
2. Mr. Thames did not have any updates on the GOMESA grant agreement.
3. Motion to get rid of clean up meters was made. Motion passed 4-0.
4. The Board discussed cleanup meter alternatives and a motion was made that landlords must keep a \$300 deposit on file with the SWSS and a \$10 service charge would be charged to the landlord for each reinstatement. Motion passed 4-0.
5. Mr. Brymer updated the Board on the Celeste Road Sewer Improvement Project and recommended base bid plus the alternate A bid. Motion was made to award the base bid plus alternate A bid to Suncoast. Motion passed 4-0.
6. Mr. Brymer updated the Board on the Norton Creek SOQs for CEI Services; he needs Mr. Keeney to complete his scoring sheet.

NEW BUSINESS

1. Mr. Vaughn reported on the tank maintenance contract; vendor is coming next week to give a quote. Mr. Thames suggested a one-year agreement. Mr. Taylor suggested getting a schedule and being clear when getting prices.
2. Ms. Pendley reported to the Board the current year to date, October through July, water and sewer revenues and expenses. Mr. Thronson suggested giving Ms. Robinson more help to get financials caught up to current. Motion was made to give Mr. Thronson authority to approve work done from Avizo. Motion passed 4-0.

INVOICES

After a proper motion and second, the Board voted 4-0 in favor of approving the combined invoices.

REPORTS OF OFFICERS

UTILITY DIRECTOR'S REPORT

Mr. Vaughn gave an update on the 750kw generator.

ATTORNEY'S REPORT

No further report currently.

ENGINEER'S REPORT

Mr. Brymer recommended sending notification letters to effected customers by the Norton Creek project.

GRANT ADMINISTRATOR'S REPORT

No further reports at this meeting.

CHAIRMAN'S REPORT

No report at this meeting.

EXECUTIVE SESSION:

At approximately 6:30 p.m., the Chairman, with the assistance of legal counsel, declared there were items to be discussed that qualify for executive session under Alabama Code Section 36-25A-7 of the Alabama Open Meetings Act, including, but not limited to (1) the legal ramifications of and legal options for pending litigation and controversies not yet being litigated, but imminently likely to be litigated if the governmental body were to pursue a certain course of action, (2) discussions related to certain consideration the SWSS might be willing to offer and/or accept in connection with the disposition of certain real estate and (3) preliminary negotiations involving matters of trade and commerce; whereby, an open discussion might be detrimental to the SWSS's efforts to advance the SWSS's business. In connection with any potential real estate matters to be discussed, Mr. Thames further apprised the Board that no member of the Board having a personal interest in any matter to be discussed in executive session could attend such session. The Chairman confirmed for the record that the representations made by Mr. Thames were accurate and stated the Board's intent to reconvene its meeting immediately at the conclusion of executive session. After a proper motion and second, the Board voted to enter executive session with all members present participating. At the conclusion of the executive session, the Board duly reconvened into open session. No further action was taken.

ADJOURNMENT

Following executive session, the Board moved to adjourn at approximately 7:05 p.m.

Chairman

Secretary