MINUTES OF A REGULAR PUBLIC BOARD MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS OF THE CITY OF SARALAND, ALABAMA

The Board of Directors (the "Board") of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama ("SWSS"), after providing proper notice in compliance with the Open Meetings Act, met for a regular meeting in Saraland, Alabama on Thursday, Sept. 4, 2025, at approximately 5:30 p.m. The following members of the Board were physically present at the meeting:

MEMBERS PRESENT:	Dewey "Scooter" Thronson, Chairman; O'Neill Robinson, Vice-Chairman; Nikhil Patel, and Will Keeney, were present. Drew Taylor was not present.
STAFF PRESENT:	Nicole Robinson, Secretary-Treasurer and Comptroller; and John Vaughn, Utilities Director, were present.
LEGAL COUNSEL:	Stewart Thames IV, Attorney, Maynard Nexsen PC, was present.
GUESTS:	Thomas Brymer, Jett Byrne, and Ray Miller from Volkert, Cara Stallman from Grant Management, LLC,

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

APPROVAL OF MINUTES

Motion was made to approve August 21, 2025, meeting minutes. Motion passed 4-0.

VISITOR'S WELCOME & OPEN DISCUSSION

No visitors attended this meeting.

COMMITTEE REPORTS

1. Mr. Patel reported forty-two (42) locates and eight (8) complaint cards being worked.
2. Mr. Robinson reported on the office staff completing collections without any major issues. The copper sample bottles will be delivered Monday, September 8, 2025.
3. Mr. Keeney reported on the repair of various water service lines.

OLD BUSINESS

1. Mrs. Robinson gave updates on new hires.
2. Celeste Road Sewer Improvement Project now has a contract and will be setting up a pre-construction meeting with the contractor.

3. Mr. Thames IV updated the Board on the Norton Creek Rehabilitation project agreement; he is currently waiting on ADCNR to approve the agreement
4. American Tank Maintenance contract is due, and a motion was made to accept the contract. Motion passed 4-0.
5. 2025-2026 Holiday Schedule. A motion was made to accept the new schedule with thirteen holidays. Motion passed 4-0.
6. A separate checking account for the GOMESA grant has been opened.

NEW BUSINESS

1. Motion made to adopt the 2025-2026 budget subject to the review of water and sewer rate increase. Motion passed 4-0. The board recognized that it may amend the budget after it received updated figures related to the water and sewer increases.
2. A motion was made to increase water 2.5%. Motion passed 4-0.
3. A motion was made to increase the sewer 5%. Motion passes 4-0.
4. It was decided that Saraland Water and Sewer Service would continue to participate in Trunk or Treat. A motion was made and passed 4-0.
5. A motion was made to continue yearly donations to two local food banks. Motion passed 4-0.
6. Steve Williams, PSW II has put in his resignation. A motion to accept Mr. Williams' resignation. Motion passed 4-0. Motion made for Mr. Williams to use his time-off for the remainder of the notice. Motion passed 4-0.
7. The annual dinner was discussed, and a motion was made to proceed with reservations. Motion passed 4-0.

INVOICES

After a proper motion and second, the Board voted 4-0 in favor of approving the combined water and sewer invoices.

REPORTS OF OFFICERS

None.

UTILITY DIRECTOR'S REPORT

Mr. Vaughn reported on the WWTP repairs and will be completed next week.

ATTORNEY'S REPORT

None.

ENGINEER'S REPORT

Mr. Brymer reported on the Task Agreement 33 and Task Agreement 34. A motion was made to accept the Task Agreement 33. Motion passed 4-0. A motion was made to accept Task Agreement 34. Motion passed 4-0. Motion was made for Mr. Thames to work with Volkert to approve and authorize the contracts for Task Agreement 34. Motion passed 4-0.

GRANT ADMINISTRATOR'S REPORT

Ms. Stallman reported that the money has already been deposited into the new account for the GOMESA grant and it will only be used for that project.

CHAIRMAN'S REPORT

Mr. Thronson suggested for Ms. Robinson to advertise for the rate increase.

ADJOURNMENT

Having no further business to conduct, the Board moved to adjourn at approximately 6:26 p.m.

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Chairman

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Secretary