MINUTES OF A REGULAR PUBLIC BOARD MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS OF THE CITY OF SARALAND, ALABAMA

The Board of Directors (the "Board") of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama ("SWSS"), after providing proper notice in compliance with the Open Meetings Act, met for a regular meeting in Saraland, Alabama on Thursday, Sept. 18, 2025, at approximately 5:30 p.m. The following members of the Board were physically present at the meeting:

MEMBERS PRESENT:	Dewey "Scooter" Thronson, Chairman; O'Neill Robinson, Vice-Chairman; Nikhil Patel, and Drew Taylor were present. William Keeney arrived at 5:40.
STAFF PRESENT:	Nicole Robinson, Secretary-Treasurer and Comptroller was present.
LEGAL COUNSEL:	Stewart Thames IV, Attorney, Maynard Nexsen PC, was present.
GUESTS:	Thomas Brymer, Jett Byrne, and Ray Miller from Volkert, were in attendance.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

APPROVAL OF MINUTES

Motion was made to approve September 4, 2025, meeting minutes. Motion passed 4-0.

VISITOR'S WELCOME & OPEN DISCUSSION

No visitors attended this meeting.

COMMITTEE REPORTS

1. Mr. Patel reported seventy-two (72) locates and four (4) complaint cards being worked.
2. Mr. Robinson reported Saraland Water and Sewer Service will be participating in the Saraland Chamber of Commerce "Trunk or Treat" at Saraland High School on October 23, 2025.
3. Mr. Keeney reported on the repair of various water service lines.

OLD BUSINESS

1. Mrs. Robinson gave updates on new hires for the position of Lift Station Mechanic Supervisor.

2. Celeste Road Sewer Improvement Project now has a contract and will be setting up a pre-construction meeting with the contractor.
3. Mr. Thames IV notified the Board that the Norton Creek Rehabilitation project agreement has been finalized.
4. The Board discussed the invoice from The City of Satsuma for patch work on Avondale. A motion was made to reimburse The City of Satsuma $3,425. Motion passed 4-0
5. Amended Budget. A motion was made to accept the budget with the amended rate increase. Motion passed 4-0.

NEW BUSINESS

1. Ms. Pendley reported 2024 October and November financials. Ms. Pendley informed the Board of changes in payroll processor, possibly using bill.com, and new contacts form UMS/CNI to make the process better. Mr. Patel asked to get a monthly budget update.
2. Jennifer Jenkins from JJPR gave an update to the Board on recent responses to social media and plans for future communications.
3. Mrs. Robinson asked the Board to put the BCBS of Alabama rate increase on the next agenda.

INVOICES

After a proper motion and second, the Board voted 5-0 in favor of approving the combined water and sewer invoices.

REPORTS OF OFFICERS

None.

UTILITY DIRECTOR'S REPORT

None.

ATTORNEY'S REPORT

The Hasser lease has officially been terminated. Mr. Thames has requested a termination letter from Hasser.

ENGINEER'S REPORT

Mr. Brymer reported on the Task Agreement 26.

GRANT ADMINISTRATOR'S REPORT

None.

CHAIRMAN'S REPORT

None.

ADJOURNMENT

Having no further business to conduct, the Board moved to adjourn at approximately 6:09 p.m.

Chairman

Secretary