

**MINUTES OF A REGULAR PUBLIC BOARD MEETING OF
THE BOARD OF WATER AND SEWER COMMISSIONERS
OF THE CITY OF SARALAND, ALABAMA**

The Board of Directors (the “Board”) of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama (“SWSS”), after providing proper notice in compliance with the Open Meetings Act, met for a regular meeting in Saraland, Alabama on Thursday, October 16, 2025, at approximately 5:30 p.m. The following members of the Board were physically present at the meeting:

MEMBERS PRESENT: Dewey “Scooter” Thronson, Chairman; Vice-Chairman; Nikhil Patel, William Keeney, and Drew Taylor were present. O’Neill Robinson was not present.

STAFF PRESENT: Nicole Robinson, Secretary-Treasurer and Comptroller; and John Vaughn, Utilities Director, were present.

LEGAL COUNSEL: Stewart Thames IV, Attorney, Maynard Nexsen PC, was present.

GUESTS: Thomas Brymer, Jett Byrne and Ray Miller from Volkert, Cara Stallman from Grant Management, LLC, were in attendance.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

None.

APPROVAL OF MINUTES

Motion was made to approve October 2, 2025, meeting minutes. Motion passed 4-0.

VISITOR’S WELCOME & OPEN DISCUSSION

No visitors attended this meeting.

COMMITTEE REPORTS

1. Mr. Patel reported sixty-five (65) locates and two (2) complaint cards being worked.
2. Mr. Keeney reported on the repair of various water service lines and taps on Bemis St.

OLD BUSINESS

1. Ms. Robinson also gave updates on the new hire starting October 27th.
2. Celeste Road Sewer Improvement Project - construction is scheduled to begin in November 2025.

3. The Norton Creek I & I Rehabilitation Project – Working on getting proper documents for part B & C to send to ABC&R. Mr. Brymer and Ray Miller discussed the different options for Part A;
After much discussion, a motion was made to award just the base bid for Part A and not to award the alternate. Motion passed 4-0.

NEW BUSINESS

1. Mrs. Robinson proposed extending the post-retiree insurance coverage period from 5 years to 15 years, a motion was made to extend the insurance from 5 years to 15 years. Motion passed;4-0.
2. Mrs. Robinson spoke to the Board about the upcoming Christmas parade and requested the budget be \$3000. A motion was made and passed 4-0. The parade will be on December 13th.
3. Partners in Progress Sponsoring Proposal- The Board agreed to table this proposal until more information is presented.

INVOICES

1. After a proper motion and second, the Board voted 4-0 in favor of approving the combined water invoices.
2. After a proper motion and second, the Board voted 4-0 in favor of approving the combined sewer invoices.

REPORTS OF OFFICERS

None.

UTILITY DIRECTOR'S REPORT

Mr. Vaughn reported everything is running well and the SWSS is prepared for the hurricane season.

ATTORNEY'S REPORT

None.

ENGINEER'S REPORT

Mr. Brymer reported on the progress of identifying the location for the new wastewater treatment facility on the west side of 65. Mr. Brymer discussed the proposal for the headworks rebuild from QSM; one for a new unit and the other for doing it onsite. Mr. Brymer discussed the 2 proposals from Aqua-Aerobic Systems, INC.: Proposal #81117 for a 2-day on-site inspection and evaluation of all SBR components and Proposal #81118 for 2 days on-site SBR process training. After a proper motion and second, the Board voted 4-0 in favor of accepting both proposals.

GRANT ADMINISTRATOR'S REPORT

Ms. Stallman discussed possible CDBG grants.

CHAIRMAN'S REPORT

None.

ADJOURNMENT

Having no further business to conduct, the Board moved to adjourn at approximately 6:18 p.m.

Chairman

Secretary