

**MINUTES OF A REGULAR PUBLIC BOARD MEETING OF  
THE BOARD OF WATER AND SEWER COMMISSIONERS  
OF THE CITY OF SARALAND, ALABAMA**

The Board of Directors (the “Board”) of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama (“SWSS”), after providing proper notice in compliance with the Open Meetings Act, met for a regular meeting in Saraland, Alabama on Thursday, February 5, 2026, at approximately 5:30 p.m. The following members of the Board were physically present at the meeting:

**MEMBERS PRESENT:** Dewey “Scooter” Thronson, Chairman; Vice-Chairman; Drew Taylor, O’Neil Robinson, and William Keeney were present. Nikhil Patel was not present.

**STAFF PRESENT:** John Vaughn, Utilities Director and Saturn Ezell, Secretary-Treasurer were present.

**LEGAL COUNSEL:** Stewart Thames IV, Attorney, Maynard Nexsen PC, was present

**GUESTS:** Jett Byrne, and Ray Miller from Volkert, Cara Stallman from Grant Management, LLC were in attendance.

**DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST**

None.

**APPROVAL OF MINUTES**

Motion was made to approve January 15, 2026, meeting minutes. Motion passed 4-0.

**VISITOR’S WELCOME & OPEN DISCUSSION**

No visitors attended this meeting.

**COMMITTEE REPORTS**

1. Mr. Keeney reported on the various leak and service line repairs.
2. Mr. Taylor reported twenty-eight (28) water locates, twenty-eight (28) sewer locates, and eight (8) customer concern cards being worked.
3. Mr. Robinson presented an employee appreciation letter from Aaron Oil, letting the Board know Jennifer Pringle provided exceptional customer care.

**OLD BUSINESS**

1. Employee Evaluation Forms – After discussion, a motion was made to accept the employee evaluation forms subject to revisions to #3, which should be replaced with “What can you improve on to perform better at your job?” Motion passed 4-0.
2. Extension to The GOMESA Agreement – A motion was made to approve the GOMESA Grant extension. Motion passed 4-0.

## **NEW BUSINESS**

1. Task Agreement No. 36 – A motion was made to approve the Task Agreement No. 36 for the annual CCR report. Motion passed 4-0.
2. Amber Schneider's Resignation – A motion was made to accept Mrs. Schneiders resignation in good standing. Motion passed 4-0.
3. Elaine Kiner Merit Increase – A motion was made to approve a merit increase of 2.5% for Mrs. Kiner. Motion passed 4-0.

## **INVOICES**

1. After a proper motion and second, the Board voted 4-0 in favor of approving the combined water invoices.
2. After a proper motion and second, the Board voted 4-0 in favor of approving the combined sewer invoices.

## **REPORTS OF OFFICERS**

Mr. Taylor inquired about the claim at the treatment plant and Mr. Vaughn gave an update on the progress.

## **UTILITY DIRECTOR'S REPORT**

Mr. Vaughn updated the Board on the new machinist hire and how he has been a helpful addition.

## **ATTORNEY'S REPORT**

Mr. Thames updated the Board on the grease trap concerns.

## **ENGINEER'S REPORT**

Mr. Miller reported on multiple open projects/tasks that are underway. The Board approved Mr. Keeney and Mr. Taylor to be a committee in finding potential property for the new plant location.

## **GRANT ADMINISTRATOR'S REPORT**

None.

## **CHAIRMAN'S REPORT**

None.

## **ADJOURNMENT**

Having no further business to conduct, the Board moved to adjourn at approximately 6:10 p.m.

---

Chairman

---

Secretary