

**MINUTES OF A SPECIAL PUBLIC BOARD MEETING OF  
THE BOARD OF WATER AND SEWER COMMISSIONERS  
OF THE CITY OF SARALAND, ALABAMA**

The Board of Directors (the “Board”) of the Board of Water and Sewer Commissioners of the City of Saraland, Alabama (“SWSS”), after providing proper notice in compliance with the Open Meetings Act, met for a special meeting in Saraland, Alabama on Thursday, April 9, 2026, at approximately 5:30 p.m. The following members of the Board were physically present at the meeting:

**MEMBERS PRESENT:** Dewey “Scooter” Thronson, Chairman; Drew Taylor, Vice-Chairman; and Nikhil Patel were present. William Keeney and O’Neil Robinson were not present.

**STAFF PRESENT:** John Vaughn, Utilities Director, Nicole Robinson, Comptroller and Saturn Ezell, Secretary-Treasurer were present.

**LEGAL COUNSEL:** Stewart Thames IV, Attorney, Maynard Nexsen PC, was present.

**GUESTS:** Jett Byrne and Ray Miller from Volkert were in attendance.

**DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST**

None.

**APPROVAL OF MINUTES**

A motion was made to approve March 5, 2026, and March 23, 2026, meeting minutes.  
Motion Passed 3-0.

**VISITOR’S WELCOME & OPEN DISCUSSION**

Loretta Squires, representing Country Havens Apartments, requested the late fee for February be adjusted due to Post Office issue getting payments to SWSS late.

**COMMITTEE REPORTS**

1. Mr. Taylor reported on the repair of three (3) service lines, a main, and three (3) angle stops.
2. Mr. Patel reported seventeen (17) customer concern cards being worked and one hundred ninety-seven (197) water and sewer locates.

**OLD BUSINESS**

Payments Arriving Late Due to Postal Error – Mrs. Robinson informed the Board of the issues in receiving payments late from some customers in February due to a post office error. After discussion, a motion was made to waive the late February charges for

customers who had late payments due to the post office error after customers submit an approved form. Motion Passed 3-0.

### **NEW BUSINESS**

1. P&L Avizo – Ms. Pendley reported to the Board the September 2025 and February 2026 water and sewer revenues and expenses. Ms. Pendley informed the Board there will be reimbursement for the payments made for the Norton Creek Grant and insurance claim payment. Ms. Pendley is currently entering sewer payments from Kushla Water and Turnerville Water that are not included in the revenue.
2. HMPG (DR-4573-0007) For Generators – A motion was made to approve the resolution as presented in addition to authorizing Mr. Thronson to send a letter asking for a two-year extension. Motion passed 3-0.
3. Saturn Ezell Office Assistant III Eligible for Merit Increase – Mr. Robinson requested a 5% merit increase. A motion was made to approve a merit increase of 5% for Mrs. Ezell. Motion passed 3-0.

### **INVOICES**

1. After a proper motion and second, the Board voted 3-0 in favor of approving the combined water invoices.
2. After a proper motion and second, the Board voted 3-0 in favor of approving the combined sewer invoices.

### **REPORTS OF OFFICERS**

Mr. Taylor inquired about a Facebook post from a customer recently stating she is still waiting for her driveway to be repaired by SWSS. Mr. Vaughn apologized for the repair taking longer than it should. Mr. Vaughn will get the driveway repaired the following week. Mr. Taylor requested the customer be updated on the repair date.

### **UTILITY DIRECTOR'S REPORT**

Mr. Vaughn reported on the various projects, replacing the pump motor on Well 1, the water reservoir, painting wells, and routine maintenance on fire hydrants.

### **ATTORNEY'S REPORT**

1. Mr. Thames thanked Mrs. Robinson for her quick response to the AG on a complaint and notified the Board that the SWSS replied to the AG's office.
2. Mr. Thames discussed the progress on the pretreatment policy. A motion was made to approve the pretreatment program rules and regulations as presented, along with the two forms of contracts for discharge and the pretreatment questionnaire. Motion passed 3-0.

### **COMPTROLLER'S REPORT**

Mrs. Robinson presented the insurance claim letter from Glatfelter Claims Management, Inc.

### **GRANT ADMINISTRATOR'S REPORT**

Ms. Stallman was not present; Mr. Miller spoke to the Board about GOMESA Grant and critical projects needed. Mr. Miller will present prices for priority projects needed in a future meeting.

**ENGINEER'S REPORT**

Mr. Byrne reported several projects including Celeste Road Growth and Development Study, Celest Road Sewer Improvements, Saraland WWTP Mechanical Bar Screen Replacement, CCR Report, Norton Creek Sanitary Sewer Rehabilitation, and ADEM's water storage tank maintenance compliance.

Mr. Miller discussed the existing Saraland WWTP Improvement Project (GOMESA).

**CHAIRMAN'S REPORT**

None.

**ADJOURNMENT**

Having no further business to conduct, the Board moved to adjourn at approximately 7:00 p.m.

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Chairman

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Secretary